

## TOP 10 Executive Summary 2008 Version

In our constant search for innovative products and services to offer the TRESS community and based on the requests and suggestions shared by you, our clients, the following is the description of the 10 improvements with the highest impact that will be available for implementation in the 2008 Version of Sistema TRESS.

### 1. TRESS Link

- It is the direct communication between Sistema TRESS and the rest of the organization
- Promotes self-service by allowing employees to consult their own information when needed, this will reflect in a reduction of administrative costs and an increase in productivity
- Information access control through profiles or roles and access rights that an employee has, to safeguard data confidentiality:
  - Employees will be able to consult their personal data, like vacation time, permits, prepayroll, etc., with a click
  - Supervisors, additionally to their own information, will be able to consult data from personnel under their responsibility
  - Managers will have strategic indicators based on real information when making a consult, to facilitate decision making
  - The Sistema TRESS manager will be able to consult logs and monitor user behavior
  - The payroll operator will be able to consult data entries made by him/her and look up employee information by remote access
- Standard information included in TRESS Link can be adapted according to a client's needs

### 2. WEB Report Writer

- Consult reports predefined in Sistema TRESS from any place
- More attractive report presentation
- Diverse output options for consults and printing like Excel, PDF, or image
- Personalized menu of reports to consult according to access rights

### 3. INFONAVIT Management

- More flexibility in the mechanism of INFONAVIT credit discounts through payroll to be adjusted to a company's policies
- Kardex of INFONAVIT credit movements by employee
- Conciliation of payroll discounts against INFONAVIT payments

### 4. FONACOT Payment and conciliation

- New consult screens to provide faster inspection and decision making
  - FONACOT totals
  - Employee detail
- More flexibility to make adjustments and payments according to a company's policies
- Closure of process to avoid modifications

## 5. Management of training courses and certifications

- Matrix of certifications by job positions
- Determination of certification compliance percentage by employee
- Employee registration to a training course based on any criteria

## 6. Attendance audit

- New consult screen for the employee's complete period to facilitate and make faster payroll adjustments
- Report of check-ins/outs with invalid ID badges

## 7. New tools for supervisors

- Consult of training courses taken and scheduled for employees under his/her supervision
- New option for registration of training received 'in floor' by personnel under his/her supervision
- Expedited collective authorization of exceptions

## 8. More control of employee information

- New mechanism to control expiration of labor contracts
- Access rights by classification of additional fields
- Mandatory additional fields

## 9. User management

- Allocation of access rights with employee enrollment
- New profile for manager of user groups

## 10. Immediate access to Sistema TRESS

- Now when enrolling each user to his/her computer, Sistema TRESS will take the same username and password for immediate access without the need to enroll the user twice